

Merritt College DE Committee
Meeting Agenda
September 8, 2026
9:00 – 10:30

Zoom: <https://peralta-edu.zoom.us/j/87391725922>

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
☐	Monica Ambalal, chair	☐	Brielle Erike
☐	Adoria R. Williams	☐	Jayi Thompson
☐	Arja McCray	☐	Lissette Dominquez
☐	Monica Landeros	☐	
NON-VOTING / GUESTS – Add names and identify role or constituency (check box when present)			
☐		☐	Guest(s): _____

AGENDA ITEM	DISCUSSION / REPORT-OUT NOTES	ACTION / DECISION
I. Call to Order & Quorum <i>5 min</i>	Welcome; attendance.	Record start time and quorum status.
II. Agenda Review, Changes & Adoption <i>2 min</i>	Review the meeting purpose and requested changes.	
III. Approval of Minutes <i>5 min</i>	Approve the May 13, 2026 MC DE meeting minutes.	
IV. Public Comment <i>3 min</i>	Comments on matters within the committee’s charge.	Capture items for a future agenda.
V. Action Item / Presentation <i>DE Coordinator State & District Report — 18 min</i>	State-level items - Pending Title 5 DE rulemaking (not yet final): proposed updates to §§55200, 55204, and 55210; RSI remains central - CCC AI guidance (ESS 26-52): use a locally consultative framework; AI-agent interactions may not count as instructor RSI; required AI tools must meet accessibility, privacy, and equity expectations. District items from April 2026 minutes - AI-use resolution approved; RSI training and collaborative software purchasing were unfinished	
VI. 2026/2027 Goals <i>10 min</i>	Define 2026–27 goals for online education.	Approve 2–3 measurable goals.

AGENDA ITEM	DISCUSSION / REPORT-OUT NOTES	ACTION / DECISION
VII. Accreditation <i>RSI & POCR</i> <i>Readiness — 12 min</i>	-Inventory how Merritt documents regular and substantive interaction in asynchronous courses and supports course-quality review. -District minutes noted that RSI training was not presented -Clarify ownership of the POCR process, faculty training, review cadence, evidence storage, and Faculty Resource Canvas shell.	
VIII. New Business <i>A. LTI / Software & Annual Priorities — 10 min</i> <i>B. Direction of DE meetings</i>	District LTI review items relevant to Merritt: • Labster: Merritt had the highest use (919 licenses used districtwide at time of report); proposed increase from 1,000 to 1,200 licenses. • Padlet embedding problems; Turnitin pricing; Atomic Search use/possible expansion; NetTutor's sharp usage decline; faculty training and current resource-list maintenance. Distance Education Committee temporarily removed from Brown Act umbrella (April 16, 2026) • How to carry on meetings in DE • How to keep records?	Any questions to send to District?
IX. Old Business <i>May 13 Follow-Up Status — 10 min</i>	Report status: • August FLEX workshop/resources and any AI/OER presenters or follow-up materials.	
X. Announcements & Adjournment <i>5 min</i>	Next meeting date: October 12, 2026	Record adjournment time.

DE Coordinator Report-Out Notes

1. Pending California Title 5 distance-education rulemaking

- Status: Proposed as of April 30, 2026; not current law.
- §55200 would align the DE definition with Chancellor's Office modality definitions rather than the older list of technologies.
- §55204 continues regular and substantive interaction. The proposal expressly addresses recognized DE modalities and describes expectations for an asynchronous week: materials, resources, and instructor support are available, and students complete educational activities demonstrating engagement.
- §55210 revises district reporting language. Before changing local policy, confirm the final adopted text and effective date.

2. ADA Title II digital accessibility

- The 2024 rule uses WCAG 2.1 Level AA for state/local government web content and mobile apps.
- An April 20, 2026 interim final rule extended the first compliance date to April 26, 2027 for public entities serving 50,000 or more people. Smaller entities and special district governments retain an April 26, 2028 date.

3. AI in teaching and learning

- CCC Chancellor's Office memo ESS 26-52 recommends a locally consultative framework rather than one universal course rule.
- A chatbot or AI-agent interaction may not satisfy instructor regular-and-substantive-interaction expectations. Faculty should design and document their own substantive interaction.
- Required AI tools should be reviewed for accessibility, privacy, equity, cost, and alternatives; institutional guardrails and faculty course-level judgment should be distinguished.

4. Statewide online-education study

- The 2025 Chancellor's Office study identified inconsistent modality definitions/data, uneven student support, and staffing/technology capacity issues across colleges.
- Student modality preferences were mixed. Online course-taking was associated with completion in the study, but not with a statistically significant transfer difference.

5. District DE items

- April 30 district minutes recorded approval of an AI-use resolution and left RSI training and collaborative software purchasing unfinished.
- The April 23 LTI review highlighted PopeTech, Labster use at Merritt, Padlet problems, Turnitin cost, Atomic Search, NetTutor use, and the need for better faculty training and current resource documentation.